

**APPLICATION FOR CONTESTABILITY STATUS FOR MASTER-METERED CONSUMERS**

- (1) This form may take you 10-15 minutes to fill.  
 (2) You will need the following information to fill in the form
- Your electricity account number
- (3) Your application will be processed by SP Services Ltd before forwarding to the Energy Market Authority (EMA) for consideration. You will be notified of the results of your application by EMA in due course.

Please complete the application form and submit it with the following documents to:

SP Services Ltd  
 111 Somerset Road #06-05  
 Singapore 238164

- (1) A complete list of your sub-meter account information +  
 + You may wish to refer to SP Services Ltd website at [www.spservices.com.sg](http://www.spservices.com.sg) to extract a list of your sub-meter account details. This service is applicable to landlord account only.
- (2) A completed MSS account application form

I (the registered account holder) wish to apply to be a contestable consumer with respect to the premises stated below.

Registered account Holder: \_\_\_\_\_ Existing Electricity Account no: \_\_\_\_\_  
 ("the Consumer")

Address of the Premises where supply is required: \_\_\_\_\_  
 \_\_\_\_\_  
 ("the Premises")

Mailing Address: (if different from the above) \_\_\_\_\_ Fax No: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Tel: \_\_\_\_\_ E-mail: \_\_\_\_\_

**I hereby confirm that:**

- I am a master-metered consumer (landlord) currently taking \*low tension / high tension supply of electricity with \*average monthly consumption / contracted capacity of \_\_\_\_\_ kWh/kW.

\* delete where appropriate

2. I currently have \_\_\_\_ #tenants and all my tenants (sub-metered accounts) (if any) agree to allow me to buy electricity en bloc on their behalf. A list of all my tenants and their respective account numbers is attached<sup>+</sup>.
3. Neither myself nor any of my sub-metered tenants (if any) are residential consumers.
4. My licensed electrical worker (LEW) shall take charge of operation and maintenance of the electrical installation for the entire building including my tenants' premises. I understand that this requirement does not prohibit my tenants from appointing their own LEW to take charge of the electrical installation in their respective premises under a separate electrical installation license.
5. A completed application form to open a MSS account is attached.

SIGNATURE: \_\_\_\_\_

COMPANY STAMP: \_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

DATE: \_\_\_\_\_

#Landlords with no active sub-metered account should indicate nil in the blank. List in Annex A will not be required.

<sup>+</sup>Landlord is required to provide a list of their sub-metered accounts in Annex A, together with their respective requests/consent letters to terminate their utility accounts with SP Services Ltd.

For more information on the application of contestability for master-metered consumers, please refer to the Frequently Asked Questions at [www.ema.gov.sg](http://www.ema.gov.sg) or call (65) 6835 8000.

**FOR OFFICIAL USE:**

**Part I: Verification by SP Services:**

- Contestability criteria not met\*
- Application form and all the information provided in this form is correct and in order

\* Reasons: \_\_\_\_\_

SIGNATURE / DATE: \_\_\_\_\_

**Part II: Decision by EMA**

The consumer \*is / is not granted contestability status

\*Contestability start date: \_\_\_\_\_

SIGNATURE / DATE: \_\_\_\_\_



## APPLICATION TO OPEN A MARKET SUPPORT SERVICES ACCOUNT

|              |  |
|--------------|--|
| MSSL A/C No. |  |
|--------------|--|

(For Official Use)

Name of Consumer (company): \_\_\_\_\_ Company Registration No: \_\_\_\_\_  
 ("the Consumer")

Official Premises Address where supply is required : \_\_\_\_\_  
 ("the Premises")

Mailing Address: (if different from the Premises) \_\_\_\_\_ Fax No: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Tel: \_\_\_\_\_ E-mail: \_\_\_\_\_

\* Requested Date of Account Activation: \_\_\_\_\_  
 (must be at least 12 business days from date of application)

Tick where appropriate

- I wish to apply to open an account for Market Support Services ("MSS") for the above premises ("the Premises").
- I confirm that I am a contestable consumer and have been notified by Energy Market Authority/SP Services through the Contestability Notice dated \_\_\_\_\_. (Please attach the Contestability Notice).
- I will make arrangement to turn on the supply of electricity to the electrical installation of my premises on \_\_\_\_\_ (date), and I will send a confirmation to notify you of any changes.
- I confirm that I intend to move-in/take-over a contestable premises currently taking high tension supply.

Contract Capacity : \_\_\_\_\_

Contract Expiry date : \_\_\_\_\_

I agree that my move-in/take-over of the premises is subject to the corresponding move-out of the existing consumer of the premises and I agree that SP Services shall not be liable for any inconvenience, loss, expense and damage that may be incurred or suffered as a result of a delay, postponement or cancellation of such move-out by the existing consumer, provided always that such delay, postponement or cancellation is not caused by SP Services or is within its reasonable control.

I agree that I will be billed from 00:00hrs on the date of move in/take over and up to 23:59hrs on the date I move out of the Premises.

- I intend to purchase my electricity supply from :
  - An Electricity Retailer  
Please specify Retailer Name : \_\_\_\_\_ Billing Option: \* Split / Consolidated (delete appropriately)
  - Indirectly from the wholesale electricity market through SP Services Ltd
  - Directly from the wholesale electricity market
- I agree to pay a Security Deposit for an amount declared and in the form approved by you within the time period stipulated by you or before the supply at the premises has been turned on, whichever is earlier.
- I agree to be bound by the Conditions of Service (a copy of which has been given to me) which shall take effect when this application is approved.

SIGNATURE: \_\_\_\_\_

COMPANY STAMP: \_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

DATE: \_\_\_\_\_

<This is to be filled in by the LANDLORD>

Date: \_\_\_\_\_

SP Services Ltd  
111 Somerset Road  
#06-05  
Singapore 238164  
Attention: Market Support Services Licensee (Fax 6304 8633)

Dear Sir/Madam,

**NOTICE OF TENANT'S (SUB METERS) TERMINATION OF ELECTRICITY SUPPLY SERVICES ACCOUNTS**

Name of Consumer/Company: \_\_\_\_\_

Account No: \_\_\_\_\_

Premises Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Contact person: \_\_\_\_\_

We have obtained full consent from all our tenants to terminate their electricity supply services accounts. Attached are the termination notices from all our tenants.

2. Please arrange to have final meter readings for these tenants to be taken on \_\_\_\_\_ (date).

3. We will commence our new electricity supply agreement with our new electricity Retailer on \_\_\_\_\_ (date).

Signature: \_\_\_\_\_ Company Stamp: \_\_\_\_\_

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Contact Tel: \_\_\_\_\_

<This is to be filled in by the TENANTS>

Date: \_\_\_\_\_

SP Services Ltd  
111 Somerset Road  
#06-05  
Singapore 238164

Attention: Market Support Services Licensee (Fax 6304 8633)

Dear Sir/Madam,

**NOTICE OF TERMINATION OF ELECTRICITY SUPPLY SERVICES  
- SUB METER ACCOUNT**

Please be informed that I/We, \_\_\_\_\_ (sub meter a/c holder),  
of \_\_\_\_\_ (sub meter a/c premises address),  
have agreed for our landlord to purchase electricity supply en-bloc on my/our behalf from a licensed  
electricity retailer.

2. Hence, I/We wish to terminate my/our Electricity Supply Account (*EBS / MSS Account No.*)  
\_\_\_\_\_ with SP Services Ltd effective from \_\_\_\_\_ (*date*).

3. Please forward the final bill and balance (if any) to

\_\_\_\_\_  
\_\_\_\_\_ (*correspondence address*).

Signature: \_\_\_\_\_ Company Stamp: \_\_\_\_\_

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Contact Tel: \_\_\_\_\_

\* You will be required to give at least 12 business days notice to terminate a MSS account.