

# APPLICATION FOR INTERBANK GIRO (ORIGINAL SIGNATURE REQUIRED)

Please tick:  New Application  Change of Bank Account

## PART 1: FOR APPLICANT'S COMPLETION

Date: (DD/MM/YY)

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Name of SP Services Customer as in IC/FIN Card

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To: Name of Bank:

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Branch

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Account Information

SP Services Account Number (1 account per form)

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Premises Address

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- (a) I/We hereby instruct you to process SP Services instructions to debit my/our account.  
 (b) You are entitled to reject SP Services debit instructions if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  
 (c) This authorisation will remain in force until termination by written notice sent to my/our address last known to you or upon receipt of my/our revocation through SP Services.

My/Our Name(s) As in Bank Account:

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My/Our Bank Account No.:

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(Please Do NOT provide credit card account no.)

NRIC/ FIN/ Passport/ ROC No.:

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My/Our Contact(Tel/Pager/Handphone) No(s)

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My/Our Signature(s)/Thumbprint(s)/Company Stamp (as in bank's records)
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Please remember to sign in this box.

Please impress your thumbprint clearly if your bank account is operated by thumbprint.

## PART 2: FOR SP SERVICES COMPLETION

	Bank	Branch	SP Services Account Number															
<input type="checkbox"/>	7	2	1	4	0	0	1	0	7	0	9	9	9	1	0	4	3	(CITIBANK)
<input type="checkbox"/>	7	1	7	1	0	0	1	0	0	1	0	0	1	8	7	5	2	(DBS)

SP Services Account Number

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	Bank	Branch	Account Number To Be Debited														

## PART 3: FOR BANK'S COMPLETION

To: SP Services Ltd.

This application is hereby **REJECTED** (Please tick) for the following reason(s):

- |   |  |
|---|--|
| <input type="checkbox"/> Signature / Thumbprint # differs from Bank's records | <input type="checkbox"/> Wrong account number                    |
| <input type="checkbox"/> Signature / Thumbprint # incomplete / unclear #      | <input type="checkbox"/> Amendment not countersigned by customer |
| <input type="checkbox"/> Account operated by signature / thumbprint #         | <input type="checkbox"/> Others: _____                           |

Name of Approving Officer

Authorised Signature

Date

Please Glue Here

Please Glue Here

Notes on GIRO

1. Please continue to pay by cash or cheque for all your bills until GIRO application is approved. Please check bill for effective date. Your GIRO application is only effective when this message "Total Charges will be deducted from your account with XXX Bank on ddmmyyy" appears in your bill.
2. A deduction will only be made from your bank account on the due date of the bill and the amount deducted will also be reflected in your Bank statement. You will continue to receive your monthly bills.
3. Please maintain sufficient funds in your bank account for deduction on the due date.
4. You may arrange for another party to pay your bill through GIRO deduction. You will need to state your utilities account number on his or her GIRO form.
5. Some banks levy a surcharge for unsuccessful deduction for reasons such as insufficient balance in your bank account. Your bank will assist you on enquiries of this nature.
6. Please call SP services Ltd Customer Service Hotline at 1800-2222 333 for any enquiries

Fold along dotted lines

**BUSINESS REPLY SERVICE  
PERMIT NO. 00890**

Postage will be  
paid by  
addressee. For  
posting in  
Singapore only



**SP SERVICES LTD  
Customer Services Division  
111 Somerset Road #06-05  
Singapore 238164**

Fold along dotted lines